

## Children's Services – Job Description

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| <b>Job Title</b>  | Night Youth Support Worker   | <b>Grade:</b> | Ops |
| <b>Directly Reports to:</b><br><b>Number of reports:</b><br><b>Budget responsibility:</b><br><b>Additional reporting/working relationships:</b> | Senior Youth Support Worker / Deputy Home Manager<br><i>None</i><br><i>None</i>  |               |     |
| <b>Job Outline:</b>   | Responsible for the supervision of young people at a Children's Home providing advice, care and stability for the young people ensuring they are treated equally and provided with equal opportunities on a daily basis. To ensure their wellbeing throughout the night. |               |     |

### Key Responsibilities/Accountabilities

- Prioritise and self-manage workload due to the independent nature of the role to ensure effective completion of tasks.
- Provide a safe and secure environment to ensure the safety and wellbeing of young people.
- Build and create mutual trust and respect with young people in order that they respond and react appropriately to information and instructions.
- Define structures and boundaries of behaviour to young people, acting as a positive role model, so they understand behaviour expected.
- Produce, maintain and distribute house paperwork to ensure relevant information is recorded accurately and is available. Complete additional reports as directed by the Home Manager.
- Control and analyse the young people's behaviour to avoid incidents and improve behaviour.
- Create a positive culture and routine to ensure young people respect the night time routines and expectations.
- Maintain knowledge of and apply the relevant legislative, contractual and inspection framework requirements.
- Provide support and advice to young people to ensure that they maintain positive behaviours at all times.

### Key Competencies

- Supporting and working with others
- Acting Professionally
- Dealing with Changing Circumstances
- Sharing & Co-operating

### Skills and Knowledge

| Essential   | Desirable   |
|---|---|
| <ul style="list-style-type: none"> <li>▪ Ability and commitment to complete relevant training &amp; QCF Level 3 qualification.</li> <li>▪ Full driving licence</li> </ul> | <ul style="list-style-type: none"> <li>▪ Experience of monitoring service delivery and meeting short term objectives</li> <li>▪ Residential or non-residential care experience</li> </ul> |

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| Version One: January 2014 | Date | April 2022 |
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